



Riverside Cemetery Committee

Agenda

Thursday, September 15, 2016

10:00 a.m.

Town Hall – William H. Jordan Conference Room

Welcome

Roll Call

Public Comments

Approval of Minutes – August 18, 2016

Request to Purchase Lots

P. Michael Giftos (2 lots) – Former Resident

Buy Back Request

John Burns Section NE Lot ##5, 6, 7

Update of Lot Sales

Cemetery Assistant David Jones will provide an update of lot sale and remaining lots in inventory.

Provisions of the New Boards and Committees Ordinance

Sec. 4-1-6 Standing Boards and Committees

C. Upon Request Responsibilities. All standing boards and committees shall perform the following duties, and any other assigned tasks, upon Town Council request.

1. Goals. All boards and committees shall develop annual goals for submission to the Town Council.
2. Budget. All boards and committees shall submit to the town manager funding requirements for the next fiscal year.
3. Year end report. All boards and committees shall provide a calendar year end report.

The committee will discuss its goals to present to the town council.

The budget for fiscal year 2018 will be submitted in February 2017 and is prepared by the public works director in consult with the town clerk based on the needs of maintaining the cemetery.

The year end report will be prepared by the town clerk with review of the committee.

Next Meeting

The next meeting will be held on October 20, 10:00 a.m. Jordan Conference Room at Town Hall.

Adjournment

Public Participation at Meetings

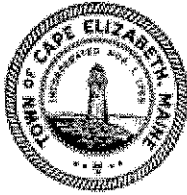
Persons wishing to address topics on the agenda may do so following introduction of the item by the chairman and prior to Trustee discussion. Any person wishing to address the Committee shall signify by raising their hand. When recognized by the chairman the speaker shall give his or her name and/or affiliation. Comments shall be limited to three minutes per person. The time may be extended by a majority vote of the Committee members present.

Persons wishing to address topics not on the agenda may do so following the roll call and review of the agenda by the chairman. The chairman shall ask if there are any members of the public who wish to speak. Any person wishing to address the Committee shall give his or her name and/or affiliation. Comments shall be limited to three minutes per person. The time may be extended by a majority vote of the Committee members present.

In the event there is a topic of interest to many persons or if the Committee wishes to solicit public comment on a particular issue a separate meeting or public forum may be scheduled. Rules of the meeting or forum will be discussed by the Committee and published prior to the meeting or forum.

Decorum

Persons present shall not applaud or otherwise express approval or disapproval of any statements made or actions taken at such meeting. Expressions of approval or disapproval may be intimidating to others who wish to speak.



**Riverside Cemetery Committee
DRAFT Minutes
Thursday, August 18, 2016
10:00 a.m.**

Town Hall – William H. Jordan Conference Room

Welcome

Roll Call

Present

Jessie Timberlake, Chairman

Gerald Sherry

Sharon Smarc

Jamie Garvin, Town Council Liaison

David Jones, Cemetery Assistant

Debra Lane, Town Clerk

Public Comments

No public in attendance.

Approval of Minutes – May 3, 2016

Moved by Gerald Sherry and Seconded by Sharon Smarc to approve the minutes of the meeting held on May 3, 2016 as written.

(3 yes) (0 no)

Request to Purchase Lots

Maureen Kearney & Tom Dunlap – Non-residents (1 cremation lot)

Moved by Gerald Sherry and Seconded by Sharon Smarc to deny the request of Maureen Kearney & Tom Dunlap to purchase a cremation lot in Riverside Memorial Cemetery. After careful consideration the Committee denied the request as the requestors have never lived in Cape Elizabeth.

(3 yes) (0 no)

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August 18, 2016**

Susan McKowen O'Connor – Former residents (1 cremation lot)

Moved by Sharon Smarc and Seconded by Jessie Timberlake to approve the request of Susan McKowen O'Connor to purchase a cremation lot for her and her husband in the Riverside Memorial Cemetery. The Committee approved the request based on former long term residency of both Ms. O'Connor (27 years) and her husband (13 years).

(3 yes) (0 no)

Note: Ms. O'Connor's son and daughter in-laws' families reside in Cape Elizabeth.

Brian Bidwill (Tentative request) Former family residents

Moved by Jessica Sullivan and Seconded by Sharon Smarc to table this item. Mr. Bidwill has not confirmed whether his wife's cremains will be buried on her parents' lot or if Mr. Bidwill will request to purchase a lot. Without further information the item was tabled.

(3 yes) (0 no)

Buy Back Request

William J. & Betty Ann Robidoux – Section NS Lot #19

Moved by Sharon Smarc and Seconded by Gerald Sherry to buy back one lot from William J. & Betty Ann Robidoux, Section NS Lot #19.

(3 yes) (0 no)

Note: Section NS Lot #17 is vacant. If Mr. & Mrs. Robidoux are willing to sell #18 instead there will be two adjacent lots. Two adjacent lots are easier to sell than a single lot.

Jamie Garvin reviewed the update to the board and committee ordinance and reasoning for name changes. He assured the committee that even though the name changed, their responsibilities have not. Councilor Garvin said he will attend meetings as the schedule allows and the committee is encouraged to contact him if he can assist.

Next Meeting

The next meetings were scheduled for 10:00 a.m. September 15 and October 20.

Adjournment

Moved by Sharon Smarc and Seconded by Gerald Sherry to adjourn at 10:58 a.m.

(3 yes) (0 no)

Respectfully Submitted,

Debra M. Lane, Town Clerk

Debra M. Lane
Assistant Town Manager
Town of Cape Elizabeth
320 Ocean House Rd
Cape Elizabeth, Maine 04107

Attention: Riverside Cemetery Committee

My name is Peter Michael Giftos. I would like to purchase 2 (two) burial lots at Riverside Cemetery. I have several relatives buried at Riverside, including: my grandparents (Peter and Florence Giftos), my parents (Sarando and Helene Giftos), my sister (Barbara Giftos), and numerous Aunts, Uncles, and friends. I have long and deep ties to Cape Elizabeth and we consider Riverside our family cemetery.

I was born at the Maine General Hospital (now the Maine Medical Center) on January 29, 1947. Our family moved to Cape Elizabeth in 1952 after the Korean War and we built our family home at 41 Stonybrook Rd. I started my education at Cottage Farms School in the first grade and attended the Cape schools for all 12 years of my primary school education graduating from Cape Elizabeth high school with the great class of 1965. I was very active in my school playing baseball, basketball and running cross country. I served on my school student council continuously from the 8th grade through grade 12.

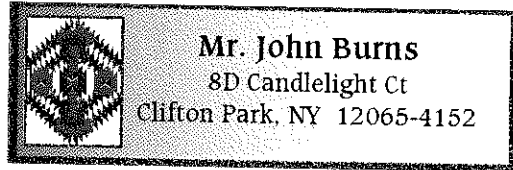
I moved several times during my career as corporate lawyer (Maryland, Virginia, Ohio, and finally Florida) but my family of 5 children and I always returned to Cape Elizabeth for summer vacations, various holidays and to see my parents who kept property on Stonybrook road until a few years ago when my mother moved to Piper Shores where she stayed until her passing in 2015.

My daughter, Dr Nina Morris, her husband and two children, currently reside in Cape Elizabeth at 13 Steeple Bush Road. Both of Nina's children, my grandchildren (Finn and Aidan), attend the Cape elementary school. Nina is a veterinarian at the Cape Elizabeth Veterinary clinic on Ocean House Road. My sister, Mary Dulac, is an elementary school teacher at Pond Cove. I visit Cape Elizabeth regularly to see family and friends. I was there as recently as last week. I also owned property in Cape Elizabeth until January 2011.

I hope the information provided above is sufficient for the committee to favorably consider my request. If I can answer any questions or provide any further information, please let me know.

Thank you,
P. Michael Giftos
201 S Ocean Grande Dr unit 301
Ponte Vedra Beach, FL 32082
Telephone# 904-477-8436

9-1-2016



~~tel 518-371-2814~~
(518) 371-2814

MS. DEBRA LANE
TOWN CLERK
P.O. BOX 6260
CAPE ELIZABETH, ME 04107

DEAR MS LANE,
IN OUR CONVERSATION LAST WEEK, YOU
ASKED ME TO PUT INTO WRITING WHAT WE DISCUSSED;
MY DECEASED WIFE (MARY S. BURNS) OF 15 CRESCENT
VIEW AVENUE DIED IN 2013, SINCE I'M LIVING
OUT-OF-STATE; I HAVE NO FURTHER USE FOR THE
REMAINING (3) LOTS. I WOULD LIKE TO SELL THEM
BACK TO THE TRUSTEES OF RIVERSIDE CEMETARY;
AGAIN, MY PHONE # IS (518) 371-2814, THANK YOU,

RESPECTFULLY

John Burns